AGENDA

Civil Service Board March 6, 2012

4:45 p.m. - City Council Chambers

NOTICE: FOR THE HEARING IMPAIRED - A 48-hour advance notice must be given to assure sign

language interpreters. Requests may be placed by calling 1-877-456-7589.

Members: Marshall Stenersen (Chair), Robert Zallar (Vice-Chair), Michelle Hooey, Portia

Johnson, John Schwetman

1. APPROVAL OF MINUTES

- A. February 7, 2012
- B. February 21, 2012

2. APPROVAL OF NEW/REVISED JOB DESCRIPTIONS

- A. Police Training Unit Coordinator (New)
- B. Police Technical Specialist (New-result of job audit)

3. <u>APPROVAL OF ADVERTISING</u>

- A. Welder (Open)
- B. Information Technician (Open)

4. OLD BUSINESS

A. ISD 709 Reclassification of Heating Ventilation and School Equipment Maintenance Mechanic

5. <u>NEW BUSINESS</u>

A. Job Audit- Police Officer

6. APPEALS

A. Utility Accounts Receivable Specialist

7. APPROVAL OF ELIGIBLE LISTS

- A. Utility Accounts Receivable Specialist
- B. Police Lieutenant
- C. Librarian 1

8. <u>INFORMATIONAL</u>

A. ISD 709 Notice of Suspension

9. NEXT MEETING SCHEDULED

March 20, 2012

Issuance date: